

## Spring 2022 Move-out



Hello Spring Residents,

As we draw close to the end of the semester, Campus Living & Residential Education wanted to reach out to thank you for a great year at GW and to communicate with you the process of how to move out so that you don't inadvertently incur charges. Move-out is often a whirlwind of logistics, and we want to make sure we share everything you need to know so your move-out is smooth.

### Move-Out Timeline

The [residence halls close](#) at noon on Wednesday, May 11, 2022. All students will need to depart from their residential room/unit prior to this time unless extended stay has been approved. Any students who do not completely move out by the deadline (ie: no personal belongings left in the room) will be subject to a \$150 improper checkout charge, so please be sure you plan accordingly!

#### Extended Stay

As we have previously communicated in messages prior to Spring Break, we will work with students who have specific circumstances to stay beyond the May 11 hall closure date. The reasons for staying beyond May 11 include participation in GW-sponsored activities such as an athletic competition or an on-campus job, graduating seniors, or international travel logistical issues. Extended stay requests are reviewed on a case-by-case basis. If you believe you have a situation that would qualify for Extended Stay, you must submit a request for extended stay through your [E-Services Portal](#) before May 3, 2022 to be considered. If approved for extended stay, it is through Monday, May 16 at noon.

#### Summer Residents

If you applied for summer housing, you will be notified this week (by Friday, April 29) of your summer housing assignment. As part of the summer housing process, you will automatically be approved for Extended Stay housing—no need to submit a separate extended stay request through the portal. You will receive a separate email the week of May 2 with specific instructions about when and how to move from your spring to your summer housing assignment.

If you did not apply for summer on-campus housing and your plans have recently changed, please email [living@gwu.edu](mailto:living@gwu.edu) to explain your situation. A member of the summer housing team will follow up with you with instructions on next steps if there is availability. All summer housing requests must be made by Friday, May 6 in alignment with the end of semester May 11 closing date.

#### Move-Out Helpers: Tips and Reminders

- Our current guest [policy](#) permits outside guests in the residence halls. Please be mindful that individuals who are not participating in the University's testing protocols are not permitted to stay overnight in any of the residence halls. If friends or family helping you move-out need a place to stay overnight when in town, GW has negotiated [hotel lodging discounts](#) and reduced pricing at specific properties that are convenient to the GW Foggy Bottom and Mount Vernon campuses.
- GW's [indoor mask requirement](#) is in place for all university-owned and -operated facilities and this requirement extends through the remainder of the spring semester, exam period and Commencement. Masks must be worn at all times indoors unless you are actively eating or drinking or are in a private office or residence hall room. Please remind your move-out helpers to follow our policies when they are visiting you.

### How to Properly Move-Out

***\*It is important you review this information so that you do not incur any unnecessary charges!***

Whether you are departing campus completely or moving from your spring to summer room, there are several steps you must take to ensure your room is left in a state that is ready for the room's next occupant.

#### Blue Carts

Your Community Coordinator will let you know where the blue carts will be stored for your building. Monitor your CC's building email updates for this information. Please be aware that blue carts will be in high demand these next couple of weeks. Please use your cart quickly and return it to the designated location as soon as you are done so that it can be used by a fellow student also moving out!

#### Broom-Clean Condition

CLRE expects rooms are left in broom-clean condition. Specifically, this means:

- ALL personal items have been removed** from the room, bathroom, common area and the hallway outside your door. *Exception: If you have signed up for summer storage through Interstate Moving, GW's official summer storage provider, you may leave your packed boxes in your room next to your bed.*
- Refrigerator, microwave, oven, and freezer have been **emptied and wiped clean**.
- Cabinets, dressers, closets have been **emptied**.
- ALL trash has been removed** from the room/suite/apartment and disposed of properly
- There is **no missing or extra furniture** in the room

**NOTE:** Students who do not leave their room in broom clean condition will be charged a \$250 clean-up fee per resident. Meaning if there are multiple residents of the unit, all will be charged.

#### Trash Disposal

We ask that you be courteous when disposing of your trash during move-out. If you see an accumulation in trash rooms or chutes that are blocked/overstuffed, please do not add to the pile. Instead, please place your trash in a different trash area in your hall. Our Facilities colleagues will be performing extra rounds so that they can tackle these 'growing piles' quickly during this time.

#### Fix-Its: Submit Now!

Please submit [Fix-It requests](#) for repairs that are needed in your space. Submitting a Fix-It prior to your move-out helps us to identify and address potential issues in your space before you depart so that we have questions we can ask you while you are still around. Submitting a Fix-It may prevent damage charges from being incurred during the end-of-year inspection process, but does not necessarily absolve you of a damage charge if the issue is determined to be intentional and not from normal wear & tear. If you have a question on whether you should submit a Fix-It request for something you are unsure about in your room/unit, your [Community Coordinator](#) can help.

#### Neighborhood Hubs

Our neighborhood hub desks will be open through the move-out period and will close for the academic year on May 10. To prepare for the end of the year, the last day to check out games and materials from our hub desks will be on May 6. To help you with your move-out process and to help you get your space to broom-clean condition, we will continue to check out cleaning materials and vacuums through May 9. We look forward to engaging with you at our Neighborhood Hubs again next year!

### Green Move-Out

The progress the university has made in its sustainability efforts is because of the tireless efforts of students, faculty, and staff across the university who are committed to making sustainable choices. As you move out, we've made it easy for you to make sustainable choices.

[Green Move-Out](#) makes the residence hall move-out process more environmentally- and community-friendly through a multifaceted donation drive. Drop items such as bedding and linens, non-perishable food items, clothing, and shoes into boxes in residence halls labeled with a Green Move-Out sticker. These items are then bagged by student volunteers and donated to local charity partners. Every spring, our Green Move-Out efforts prevent more than 30,000 pounds of reusable goods from ending up in landfills.

Questions regarding Green Move-Out can be emailed to [greenout@gwu.edu](mailto:greenout@gwu.edu).

### Donate Your Unspent GWorld Money to GW's Food Pantry

*Did you know that at the end of the academic year you cannot receive a refund for unspent money on your GWorld card?* Nor can you transfer unused funds between GWorld accounts or to your student account to pay a balance on your e-bill. Your GWorld account balances (Dining Dollars and/or Colonial Cash) roll over to the next academic year as long as you are enrolled. After graduation, or if a student withdraws/transfers, any remaining GWorld account balances expire after a [predetermined date](#).

As you wrap up your spring semester, if you have unspent dining dollars on your GWorld card, please consider giving that unused money back to our community. GW has teamed up with [Swipe Out Hunger](#), a national nonprofit organization committed to ending college student hunger, to enable GW students, faculty, and staff to donate GWorld funds to [The Store: GW's Food Pantry](#) and the [Abraham Family Fund](#), an institutional grant that provides emergency GWorld dining funds for students in need.

Donations can be made through the **GET Mobile app**. If you are not already using the **GET mobile app** to manage your GWorld Dining Dollars, download the app on [Apple](#) or [Android](#). Once downloaded, select George Washington University as your institution, enter your username (ie: your GW email), and create a password and a custom 4-digit pin that will be used within the app. Once in the app, click on the Accounts button at the bottom of the screen, then click on the Meal Donations button at the top of the next screen. Next choose the account (ie: dining) and the amount to donate. *Questions and comments about GW's Swipe Out Hunger Campaign should be directed to [gworld@gwu.edu](mailto:gworld@gwu.edu).*

### The Final Lap: Study Breaks & More

GW Student Life will be offering stress-reduction opportunities such as Doodles and De-Stress and Chalk-in for our students to help them find ways to recharge during this stressful time and finish their year strong through the [Final Lap program!](#) We hope you encourage your student to take advantage of these great opportunities during the final weeks of the semester.

Also, check out these final exam [resources and tips](#).

### Reminder: 24-Hour Quiet Hours

As a friendly reminder, once the Final Exams Week period begins we enter a **24-hour Quiet Hours** period that begins at **12:01 am on Saturday, May 2, 2022 (first day of finals) through 5 pm on Tuesday, May 10 (last day of finals)**. Please be mindful of your fellow residents who are studying and sleeping to prepare for their final exams by keeping voices, music, and other noise to a minimum in the residence halls.

After 24-hour Quiet Hours ends, we return to the regular night-time Quiet Hours in all halls and townhouses:

- Sunday - Thursday from 10 pm to 7 am**
- Friday (overnight) and Saturday (overnight) from 2 am to 10 am**

### Back So Soon? Fall 2022 Move-In is Just Around the Corner!

We know that for some it is never too early to begin planning for Fall Move-In 2022! We've launched our [Fall Move-In webpage](#), which provides initial details about our move-in process in August. It will be updated as the summer progresses with more information.

Fall 2022 Move-In Days run from August 18-28, 2022 with specific days dedicated to our returning students, first-year students, and transfer students. For planning purposes, we ask that you plan to arrive on one of the days designated for returning students. In late May, students with a confirmed fall housing assignment will be able to sign-up for a 4-hour move-in time slot on one of their designated or available move-in days. **We ask that you do not book any travel arrangements until you have a confirmed move-in date and time, but use this next month to start checking out travel deals.** We will communicate directly with you via your GW Email when this move-in sign-up process opens!

Please reach out to us with questions about move-in at [living@gwu.edu](mailto:living@gwu.edu). If you do, please include your name, class year, fall residence hall, and any other relevant details as that will help us to provide you with a more informed response.

Again, thank you all for a fantastic year in the residence halls. We wish you a happy spring and summer!

#### The GW Campus Living & Residential Education Team

Seth, Stewart, Greg, Lauren, Dan, Jeff, Chelsey, Karen, Raleigh, Trennise, Erik, Megan, Wildon, Jess, Kiara, Kaitlyn, Brian, Catherine, Erica, Sonia, Casey, Don, Allen, Ashleigh, Susana, Jessie, Julian, Adria, Allie, Maddie, Marissa, Joy, and Emily